



Shipping instructions for Post Entry Quarantine from Naktuinbouw the Netherlands

In order to receive your material in a proper and quick way, we provide some useful instructions for sending it to Naktuinbouw in the Netherlands. Long distance shipments can have an impact on the quality of the material. Also the presence of the right documents will influence customs clearance.

LoA: letter of authority, also named as import permit or import license. The LoA is an official document provided by the Netherlands Food and Consumer Product Safety Authority of the Ministry of Agriculture, Nature and Food Quality.

Material

Material that you take for this shipment should be fully dormant and free of any damage.

- Free of pests (insects, mites, eggs or adults). Be aware that infested material can be subject of destruction.
- The quantity (number of genotypes and number of twigs/plants) should not be more than the quantity specified in the permit (box 6).
- Size of twigs: 40 cm length, 6-10 mm diameter.
- Twigs of each genotype must be bundled and clearly labeled.

Documents

- Original copy of the LoA is packed inside the package.
- A copy of the LoA on the outside of the package. Put the following text on the copy: **Copy IL, Original Import License Included.**
- Inventory list of genotypes and number of twigs/plants subject of the shipment (original inside, copy outside).
- Proforma invoice for customs on the outside of the package. (copy inside) Add the following text:
Samples. This material is not for commercial purpose.

This consignment does not require a phytosanitary certificate.

Shipping

- Sending the material by DHL is preferred, since it is a company that keeps the package in good condition and customs clearance in the Netherlands is faster.
- Identification of the package: put the red label **(Import Post Entry Quarantine (plant material) DO NOT OPEN)** on the outside of the package. Send directly to the receiver.

Receiver:
Naktuinbouw
Laboratorium Administratie
Sotaweg 22
2371 GD Roelofarendsveen
Netherlands
T: +31 71 332 62 62
E: peq@naktuinbouw.nl
W: www.naktuinbouw.com

Package

- The material is packed in an unbreakable, hermetically sealed leak-proof packaging.
- Label the package with the following legend:
“PERISHABLE GOODS - REQUIRES COLD STORAGE - DO NOT FREEZE”
- The maximum size of a package is 60 x 40 x 30 cm. Smaller packages are allowed.
- Pack in a hard cardboard box of insulating material, or polysterene/styropor box preferable with gel ice pack to keep the temperature low. Place the woods/plants per genotype in a clean plastic bag.

Costs

- All costs related to the shipment are pre-paid by the sender, or charged to the sender shipping account.

Tracking

- Provide a scanned copy of all documents and the DHL tracking number to:
peq@naktuinbouw.nl
- Connect our email address peq@naktuinbouw.nl as receivers reference at your booking.